



Starpoint Associate Application

Name: _____ TCU ID# _____

Address: _____

TCU e-mail: _____

Previous student teaching experience:

School	Address	Position	Dates
_____	_____	_____	_____
_____	_____	_____	_____

Other work Experiences:

Employer	Address	Position	Dates
_____	_____	_____	_____
_____	_____	_____	_____

Educational Background:

School	Major	Degree earned	Dates
_____	_____	_____	_____
_____	_____	_____	_____

Teaching Certificate? Yes No

Special Education Certificate? Yes No

Have been accepted into a graduate program in the College of Education?
Yes No

Undergraduate GPA: _____

**Texas Christian University
Starpoint School**

Responsibilities of First-Year Starpoint Associate

Summary

Function: To assume responsibility for teaching each of the classes of children at Starpoint School for designated periods during an academic year.

Scope Responsible for developing high level and specialized teaching skills in appropriate areas, based on needs of program, teachers, and children of Starpoint School; responsible for interacting on a professional level with colleagues.

Complete: A minimum of 24 hours of graduate course work during the fall, spring, and summer semesters of the 12 month period as follows:

Summer of appointment – 6 semester hours

Fall – 9 semester hours

Spring – 9 semester hours

Duties

Typical: 20 hours weekly, assignment to each Starpoint teacher/classroom as a graduate assistant/apprentice teacher leading to the assumption of role as teacher in each classroom as needed, thereby providing release time for Starpoint teachers to pursue research, develop curriculum, etc. Work with individual children or small groups of children. Assemble and prepare educational materials as directed. Attend all staff and designated meetings as directed. Collaborate with university professors on professional projects. Perform other duties as required.

Supervision

Received: General supervision from the principal and teachers of Starpoint School.

Given: Groups of children as designated.

Education

Bachelor's degree in Elementary Education (preferred) and endorsement or certification in Special Education.

Experience

Preference will be given to individuals who have previously demonstrated skillful teaching.

Stipend

\$15,000 for 12 month period plus tuition for 24 semester hours.

**Texas Christian University
Starpoint School**

Responsibilities of Second-Year Starpoint Associate

Summary

- Function:** To provide instruction for a classroom of children at Starpoint School during an academic year.
- Scope** Responsible for developing high level teaching in academic areas appropriate to the group of children designated.
- Complete:** A minimum of 12 hours of graduate course work during the fall, spring, and summer semesters, leading to graduation with a master's degree at the close of the Spring semester.
Summer of second year – 6 semester hours
Fall – 3 semester hours - thesis
Spring – 3 semester hours - thesis

Duties

Typical: Full time (7:30am – 3:30pm) teaching duties in a primary age classroom. Develop teacher-made materials as needed. Use behavior management techniques appropriate for the group as well as for each child in the class. Develop behavioral objectives, long range goals, and short term objectives for each child. Document the achievement of each child on a regular basis. Assist in screening of prospective Starpoint pupils. Conduct parent conferences. Attend all staff and other designated meetings as directed. Collaborate with university professors on professional projects. Perform other duties as required.

Supervision

- Received:** General supervision by the principal and teachers of Starpoint School.
- Given:** Responsibility for academic, social, and emotional progress of children in designated class, as well as for TCU students assigned to teach in the classroom.

Experience

One year at Starpoint School as First-Year Starpoint Associate.

Stipend

\$20,000 for 12 month period plus tuition for 24 semester hours.

Criteria for the Selection of Starpoint Associate Position

Applicants for the position of Starpoint Associate must:

- Be eligible for unconditional admission to graduate studies.
- Have recommendations from university professors attesting to the fact that the applicant's writing and research skills are sufficiently strong to enable the applicant to complete the requisite graduate thesis.
- Have recommendations from professional educators who have observed the applicant's teaching and who attest to the fact that the applicant:
 - Demonstrates competence in the areas of teaching responsibility;
 - Possesses poise, self-confidence and communication skills in working with students, parents, colleagues and administrators;
 - Evidences a presentable professional appearance.
- Agree to abide by the National Education Association Code of Professional Ethics.
- Agree to fulfill the responsibilities of the Starpoint Associate as written in the attached descriptions of the position.